



| Revising and Editing Checklist for a Research Paper |

Remember, revising and editing are crucial steps to polish your research paper. Use this worksheet to guide your revision process and ensure effective communication of your ideas.

****Content and Organization:****

- Is the thesis statement clear and specific?
- Are the main points organized logically?
- Do paragraphs have clear topic sentences?
- Are transitions between ideas smooth?
- Are arguments well-developed with evidence?

****Introduction:****

- Does the introduction provide context and background?
- Is the thesis statement clearly stated?
- Does the introduction engage the reader?

****Body Paragraphs:****

- Do each body paragraph focus on a main point?
- Is each main point supported with evidence?
- Are sources properly cited in-text?
- Is there a balance between analysis and evidence?

****Conclusion:****

- Does the conclusion summarize main points?
- Does the conclusion restate the thesis?
- Does the conclusion provide a thoughtful ending?

****Clarity and Style:****

- Are sentences clear and free from errors?
- Have you avoided complex language?
- Are there awkward sentences needing revision?
- Is sentence structure varied for flow?

****Citations and References:****

- Are sources cited in required style?
- Is a Works Cited/References page included?
- Are citations consistent in formatting?

****Formatting and Presentation:****

- Is the paper formatted correctly?
- Are headings used consistently?
- Is spacing between paragraphs correct?
- Is the title page (if required) formatted properly?

****Proofreading:****

- Have you proofread for errors?
- Have you checked for homophones?
- Have you read the paper aloud?

****Final Review:****

- Have you reviewed the entire paper?