

<Company Name>

<Address>

<Address>

<Contact Number>

<Default Email Address>

<Website URL>

PURCHASE ORDER

P.O. NUMBER	DATE
23781	nn/dd/yyyy

VENDOR	CUSTOMER
NAME <Sales Person>	NAME John Smith
COMPANY NAME <Company Name>	COMPANY NAME Redline Auto Center
ADDRESS <Address>	ADDRESS 16040 S. US 27 Lansing, Michigan 48906
PHONE <Phone>	PHONE 517-367-7010
EMAIL ADDRESS <Email Address>	EMAIL ADDRESS johnsmith@redline.com

SHIPPING TERMS		SHIPPING METHOD		DELIVERY DATE
Freight on Board		Air & Land		mm/dd/yyyy
Code	Product Description	Quantity	Unit Price	Amount
304-98632	Brake Discs, Pads & Calipers	4	111.36	445.44
501-35587	Control Arm	2	60.93	121.86
886-19386	Suspension Lift Kit	2	399.83	799.66
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00

Note: Payment shall be 30 days upon receipt of the items above.	Subtotal (\$)		1,366.96
	Discount (%)	10	136.70
	Sales Tax (%)	12	164.04
	Other Cost (\$)		500.00
	Shipping & Handling (\$)		800.00
	Total Amount (\$)		2,694.30