

Revised Plagiarism Policy

Effective: December 1, 2023

Dear Parents and Students,

American High School is excited to share an important update about our plagiarism policy, effective December 1, 2023. The revised policy creates a positive and supportive learning environment by focusing on learning ownership and accountability for students. We've revised our plagiarism policy to stay current with academic changes, especially with the rise of AI technology. The use of AI platforms prompted us to make necessary adjustments to prevent plagiarism challenges.

The policy encourages transparency and encourages students to be proactive. Students are urged to check their work for plagiarism before submission using free plagiarism detectors, the same tools our teachers use:

- [GPTZero AI Plagiarism Checker](#) for AI plagiarism.
- [PapersOwl Free Plagiarism Checker](#) for other types of plagiarism.

If a student's work shows **over 30%** from the detector, it will be addressed as stated in the below chart. The 30 percent limit is to make sure students keep academic integrity and avoid any problems. Students should mostly use their own words and ideas in the assignments. To prevent plagiarism situations, it is recommended that students use plagiarism detectors before submitting their work. If they obtain a high percentage and are unsure how to address the issue, they can contact their teacher on Teams for assignment assistance. Teachers are always willing to answer any questions and support students at every step of their learning journey.

Policy Overview:

Our revised policy covers various forms of plagiarism, including AI, direct copying, and sharing work with another student, where both students will face consequences. Here's an overview of the instances and their corresponding consequences:

Instance	Deduction	Consequences
First	20%	The teacher will address the plagiarism issue with the student through Teams, with a 20% deduction. Students are warned that parents will be notified in the second instance. No revisions will be allowed. There will

Instance	Deduction	Consequences
		be no course lockout at this stage, allowing the student to continue the coursework.
Second	30%	In the second instance, the teacher will reach out to the counselor, who will then contact the parents about the plagiarism. The teacher will send a Teams message to the student about the 30% deduction and the consequences. No revisions will be allowed. There will be no course lockout at this stage, allowing students to continue their coursework.
Third	40%	In the third instance, the teacher will send a Teams message to the student about the 40% deduction. The incident will be reported to the counselor, who will inform the parents. The student will face a seven-day suspension. No revisions will be allowed.
Fourth	50%	In the fourth instance, the teacher will send a Teams message to the student about the 50% deduction. The incident will be reported to the counselor, who will notify the parents of the fourteen-day suspension. No revisions will be allowed.
Fifth	Expulsion	In the fifth stance, the teacher will send a Teams message to the student about the consequences. The counselor will be notified and contact the parents to discuss the student's expulsion.

Our Approach:

We believe this policy is a valuable tool for students, parents, and teachers alike. We aim to retain students and inform parents at each stage by introducing steps before suspension or expulsion. We understand the importance of clarity and transparency in our educational community. Our policy ensures that students and parents are well-informed about the consequences of plagiarism. Thank you for your understanding and cooperation as we work together to maintain a fair and supportive learning environment for our students. Please read the revised plagiarism policy, and if you have any questions or concerns, please don't hesitate to reach out.

Warm regards,

The Administration Team

American High School

