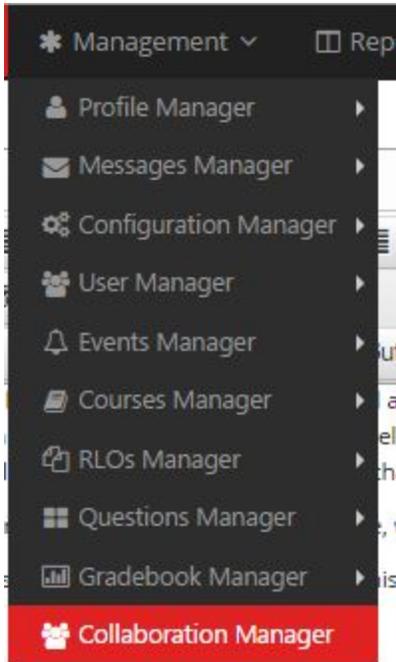
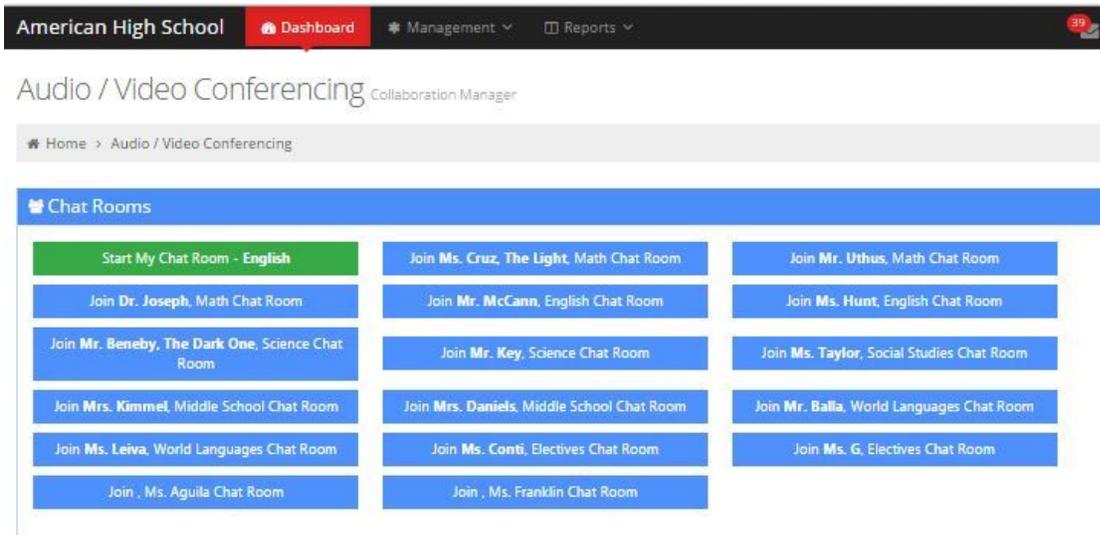


Collaboration Manager

To open your chatroom, click on "Management" and then "collaboration manager"

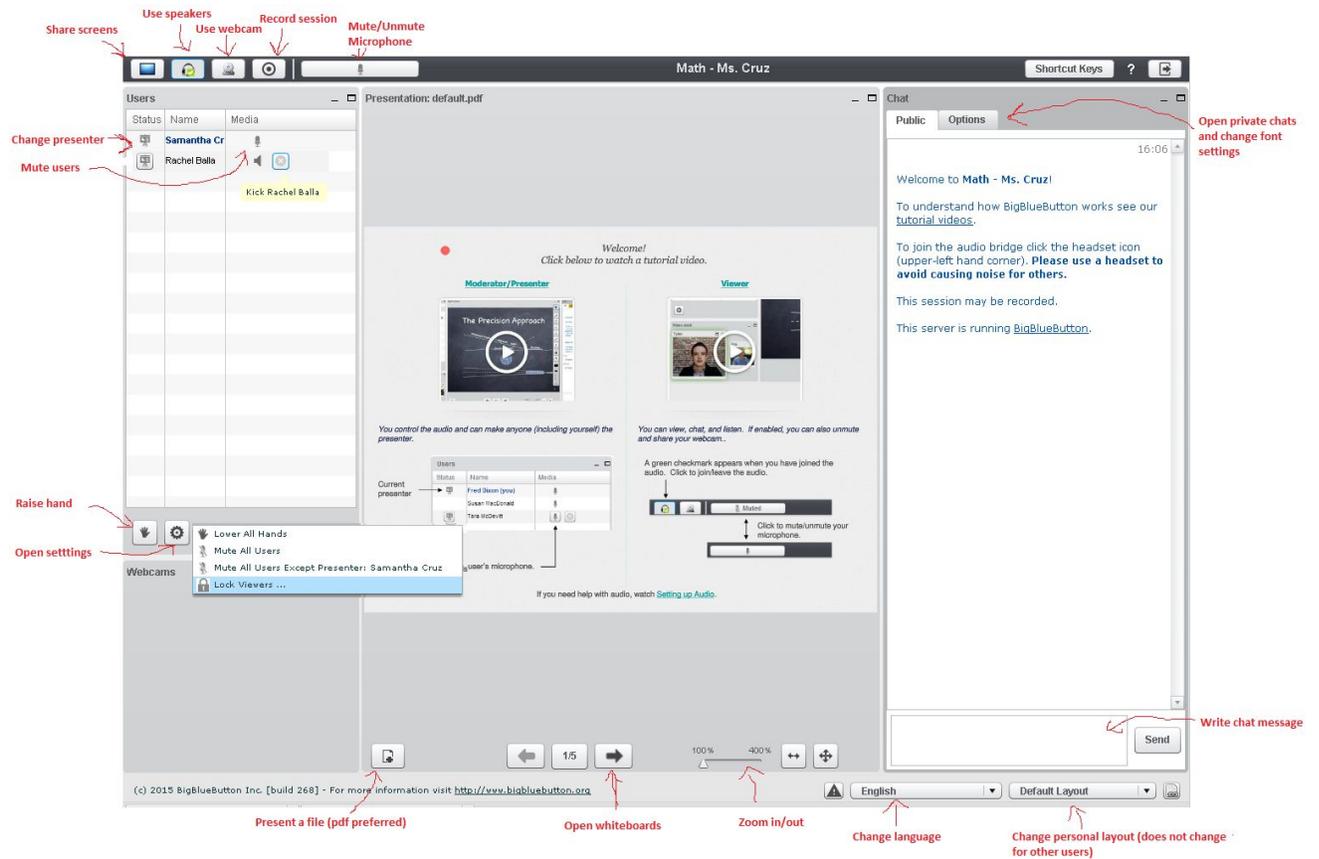


This will take you to the collaboration manager page.



Click on the room in green to start your room. Follow the prompts to set up your microphone and speakers.

The page will look like what is shown below:



You will not have your own chatroom until you have your own teacher account and you have created a ticket in [zendesk](https://www.zendesk.com/) to create the classroom for you.